

GRADUATION EVENT GUIDE



June 2018
Rosemont Theatre

Graduation Schedule of Events

Time Zone: Central Standard Time

Location: Rosemont Theatre • 5400 N River Road • Rosemont, IL 60018

FRIDAY, JUNE 1, 2018

4:30 pm–6:30 pm

Graduate Check-In and Graduate Services Area

- Early check-in available on Friday
- Regular check-in one hour prior to ceremony on Saturday

7:00 pm–8:00 pm

School of Nursing Pinning Ceremony

- Arrive at 6:00 pm for Graduate Check-In and Guest Seating
- Nursing graduates only
- Attire: business professional

SATURDAY, JUNE 2, 2018

Graduation Ceremony

8:30 am

Graduates: Check-In and Graduate Services Area
Guests: Theatre doors open for guest seating

9:00 am

Line-Up and Announcements (Lobby and Mezzanine Level)

9:30 am

Commencement

Celebrate With Family and Friends, Near and Far



Text to Screen

Send a congratulatory text to 847-232-6556 and your message will be visible to all those attending commencement, as well as those watching the ceremony on Facebook Live. Messaging and data rates may apply.



Twitter

Share your celebratory messages and photos with the Purdue University Global community by including **#PurdueGlobalProud** in your tweets.



Live Stream

Invite your friends and family to watch the graduation ceremony live on the Purdue University Global Facebook page ([facebook.com/purdueglobal](https://www.facebook.com/purdueglobal)). “Like” the Purdue University Global Facebook page to stay connected and receive notifications on events and live videos. On graduation day, share the event to your timeline so others can celebrate your achievement with you.

The Purdue University Global Commencement and related events will be broadcast on Facebook Live via Purdue Global's Facebook page, and attendees may be photographed, videotaped, or filmed by authorized parties. The attendance of all participants and guests serves as permission for use of these images by Purdue Global. Commercial photography or filming is prohibited without permission of Purdue Global.

Graduate Check-In and Graduate Services Area

All graduates must check in to receive a reader card, which is used to announce your name as you cross the stage.

The following departments will be present to offer assistance:

- **CAREER SERVICES** – Information regarding employment search after graduation, including resumes, interviews, and networking.
- **CONCORD LAW SCHOOL** – Information about earning a law degree from Concord Law School of Purdue University Global.
- **GRADUATE SERVICES** – Exchange caps, gowns, or tassels. Sizes and quantities are limited.
- **MILITARY AFFAIRS** – Veterans, active military students, and/or their spouses can pick up a commemorative challenge coin.
- **OFFICE OF RETURNING STUDENTS** – Information regarding your next degree with Purdue University Global.
- **OFFICE OF THE REGISTRAR** – Grade point average (GPA) and degree questions. Academic honor cord exchanges.
- **PURDUE ALUMNI ASSOCIATION** – Tap into the power of 600,000 accomplished alumni and grow, both personally and professionally.
- **SOCIAL MEDIA ZONE** – Visit the Social Media Zone and receive a complimentary souvenir photograph.
- **STUDENT FINANCE** – Guidance and support for financial questions.
- **STUDENT LIFE** – Information on student groups.

Share Your Success Story Today

At Purdue University Global, we build futures one success story at a time. Please take a moment to share your story and let us know how you are doing by visiting Purdue Global's student success portal at www.purdueglobal.edu/student-experience/student-life-alumni/alumni-engagement/.



Employment Search Assistance

Career Services can help you to prepare for life after graduation.

The Career Network is accessible via the Purdue Global Campus portal, and designed as a social platform for you to collaborate with other students and graduates and the Career Services team to answer specific job search questions. In addition, you can search for jobs 24 hours a day, 7 days a week. The job tracker has been created specifically for Purdue University Global students and focuses on positions based on a student's program of study and geographic location. The tracker houses job posts from CareerBuilder and its partners, thus offering a large number of available jobs for you to view.

The Career Network also allows you to create a professional profile that offers the opportunity to:

- Complete a work interest assessment
- Submit a resume and cover letter for review/guidance
- Sign up for an exit interview with a Career Services staff member upon graduation
- Update current employment status
- Apply for employment opportunities geared toward your program of study and geographic area





Attire

- Dress: Business professional.
- Wear low heels or flats as there are many stairs in the theatre.
- All graduates participating in the ceremony must wear regalia: black gown, black cap, tassel.
- Undergraduate-level candidates: Tassel is color-coded by program of study and should be placed on RIGHT side of cap.
- Master's-level and doctoral-level candidates: Tassel is black and should be placed on LEFT side of cap. Master's-level and doctoral-level graduates will be hooded during the ceremony, so graduates should carry the hood over your left arm (not wear it). The hood's velvet border is color-coded by program of study.
- Deadline for online regalia orders has passed. If you missed the deadline, call Jostens at 800-854-7464 to see if a late order can be filled. Late orders are not guaranteed and may be subject to additional late/rush fees.
- A list of degrees and corresponding tassel/hood colors can be found on the Cap and Gown section of the June 2, 2018 Chicago Ceremony page on the Graduation Center page.



Seating

Guest seating is open and on a first-come, first-served basis. Theatre doors will open for guest seating one hour prior to the ceremony. ADA accessible seating is available within the theatre for both graduates and guests (see Disability Services below for more information). Graduate seating is assigned and based on school and degree level. To ensure safety, infants and small children must be seated in the guest seating area and supervised by an adult guest during the ceremony. Please be respectful of other graduates and guests and remain seated until the end of the ceremony.



Disability Services

The Rosemont Theatre complies with ADA requirements.

American Sign Language Interpreters will be signing on stage and viewed on a large projector during the ceremony. Accessible parking and an accessible entrance is located at the south side of the theatre. Designated ADA seating is located within the theatre. Guests do not require reservations for accessible seating, but should notify the ushers upon arrival to the theatre. Graduates requiring accessible seating or assistance crossing the stage should contact the Center for Disability Service (cds@purdueglobal.edu) by May 25 to make arrangements. Graduates and guests with mobility impairments are encouraged to bring their own wheelchairs to the graduation events.

For additional questions pertaining to disability services, contact the Center for Disability Services at cds@purdueglobal.edu or 954-515-3859.



Diplomas

Diplomas are not distributed at the graduation ceremony. Diplomas are automatically mailed by the Office of the Registrar approximately 8 weeks after graduates complete their final class and fulfill all program and financial requirements as stated in the University Catalog. For questions regarding diplomas, please email the Office of the Registrar at rsupport@purdueglobal.edu.



Photography

Professional photographers will take individual photos of each graduate backstage before crossing the stage, in addition to capturing each graduate on stage. Approximately 2–3 weeks after the ceremony, graduates will be emailed the photography website link to view the photographs and purchase prints. Guests may take photographs during the ceremony from their seats, but are prohibited from standing in the aisles.



Flower Sales

Flowers for Dreams will sell bouquets of flowers onsite Saturday. Other floral arrangements can be pre-ordered at flowersfordreams.com/purdueglobal. Every bouquet sold will buy a backpack with school supplies for local area children in need. Deadline for online preorder sales: June 1, 2018 at 7:00 pm CT.

Venue

Rosemont Theatre (Chicago O'Hare/Rosemont)
5400 N River Road
Rosemont, IL 60018
847-671-5100

Parking and Transportation

- Parking on Saturday is \$15.00* cash only, and must be paid upon entry. There is no charge for parking on Friday.
- ADA Accessible Entrance and Designated Parking: Located on the south side of the theatre. Guests who need a ramped entrance can be dropped off at the south doors for easiest access to theatre seating.
- Taxi, Uber, or public transportation (CTA train, Metra train, Pace Suburban Bus Service)
- Walking distance from nearby hotels, including student blocks at the Crowne Plaza Chicago O'Hare Hotel and Convention Center, DoubleTree Hilton, and Embassy Suites Chicago-O'Hare/Rosemont

*Parking rates are subject to change. For more information on parking and directions, please visit the Graduation Travel section on the Graduation Center page (<https://www.purdueglobal.edu/student-experience/graduation/travel/>).

Things to Remember

- Check in Friday or Saturday to receive your reader card (bring card to the ceremony)
- Pre-ordered regalia: wear cap, gown, and tassel (Hint: Use bobby pins to hold cap in place)
- Bring your hood (master's and doctoral degrees only)
- Bring \$15.00* cash for parking on Saturday (Friday parking is free)
- Do not bring personal items to the staging room as there is no place to store them
- Graduates are required to stay in the theatre until the chancellor confers the degrees at the end of the ceremony

Local Attractions

Visit www.rosemont.com for a list of local activities and restaurants. Main attractions near the Rosemont Theatre include Parkway Bank Park (Rosemont's Mini Mile of Entertainment) and the Fashion Outlets of Chicago.

The Entertainment Circulator Bus is a free shuttle between Rosemont attractions, including Parkway Bank Park. For hours and locations, visit <http://www.rosemont.com/community/entertainment-circulator/>.

Important Contact Information

Alumni Association

purduealumni.org
purduealumni@purdue.edu

Career Services

Employment Search Assistance
careerservices@purdueglobal.edu

Commencement Office

graduation@purdueglobal.edu

Concord Law School

concordgraduation@purdueglobal.edu

Graduation Center

Commencement Information & FAQ
graduation.purdueglobal.edu

Jostens

Caps and Gowns, Class Rings,
Announcements
800-854-7464

Lifetouch Special Events

Commencement Ceremony Photography
events.lifetouch.com/purdueglobal

Customer Service

specialevents@lifetouch.com
800-505-9496

Office of the Registrar

Diploma and GPA Questions
rsupport@purdueglobal.edu

Office of Student Life

Honor Society Questions
studentlife@purdueglobal.edu

Student Accounts

Account Balance and Payment Questions
studentaccounts1@purdueglobal.edu
866-522-7747

