MEDICAL BILLING AND CODING CERTIFICATE

PREPARE FOR A CAREER IN ONE OF THE MOST VITAL AREAS OF HEALTH CARE

Medical billing and coding professionals are key players in today’s technology-driven health care system. They help ensure that the business side of the field functions smoothly; support the delivery of quality patient care; and enable doctors and insurance companies to provide organized, accountable services. Purdue University Global’s Medical Billing and Coding Certificate program offers expeditious training that can help you gain the relevant experience and skills to become a qualified candidate in this growing field.
Why Study At Purdue Global’s School Of Health Sciences?

**Flexibility for Working Adults**
Complete your courses online, on your schedule. You can also visit one of our regional locations to take advantage of local, onsite support and services.

**Transfer Credits**
Use credits you earned at another institution to graduate sooner.¹

**Practical Experience**
Gain hands-on experience in medical billing, coding, and administration through a 40-hour practicum in a health care facility. In addition, our online virtual lab offers interactive, engaging opportunities to apply what you learn to real-world scenarios.

**Faculty Expertise**
Learn from experienced health care professionals currently active in the field. All faculty possess advanced academic degrees.

**One-on-One Mentoring**
Work directly with faculty through online discussion boards and seminars, and enjoy no-cost individual tutoring. In addition, academic and career advisors are dedicated to helping you balance school with your career and life responsibilities.

**Introductory Trial Period**
Make sure online learning at Purdue Global is right for you. Enroll in the University and try our classes for 3 weeks before you owe any tuition. That’s the Purdue Global Commitment.²

Take The Next Step In Your Education And Career

**Earn a Credential as Part of the Program**
A virtually proctored, national, knowledge-based exam in your final term gives you the opportunity to graduate with a certification.

**Prepare for Further Certifications**
Keep building your credentials—the program also prepares you for the following³:

<table>
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<tr>
<th>CERTIFICATION EXAM</th>
<th>SPONSORED/OFFERED BY</th>
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<tbody>
<tr>
<td>Medical Coder and Biller Certification (MCBC)</td>
<td>American Medical Certification Association (AMCA)</td>
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<tr>
<td>Certified Billing and Coding Specialist (CBCS)</td>
<td>National Healthcareer Association (NHA)</td>
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<tr>
<td>Certified Coding Associate (CCA*)</td>
<td>American Health Information Management Association (AHIMA)</td>
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<td>Certified Coding Specialist-Physician-based (CCS-P*)</td>
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<td>Certified Coding Specialist (CCS*)</td>
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<td>Insurance and Coding Specialist (NCICS)</td>
<td>National Center for Competency Testing (NCCT)</td>
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**Create a Pathway to Your Bachelor’s and then a Master’s Degree**
Use qualified credits earned in fulfillment of your certificate toward the requirements of certain Purdue Global degree programs.⁴

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<tr>
<th>MEDICAL BILLING AND CODING CERTIFICATE</th>
<th>BACHELOR’S DEGREES</th>
<th>MASTER’S DEGREES</th>
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<td>Health Care Administration</td>
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<td>Health Information Management</td>
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<td>Health Informatics</td>
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Curriculum

The curriculum intersects health care, business, and information technology. Courses are reviewed and revised regularly by industry experts to ensure they reflect the most recent developments in the fast-changing field.

Courses Include:
- Legal Aspects of Health Information
- Reimbursement Methodologies
- Medical Coding
- Medical Terminology
- Pharmacology
- Diseases of the Human Body
- Medical Insurance and Billing
- Human Structure and Function
- Billing and Coding Practicum

Program Outcomes

Be ready to work with health insurance companies, review patient records, organize and maintain data, track patient outcomes, and electronically record data:
- Develop electronic medical recording (EMR) software skills.
- Perform administrative functions of medical billing and coding.
- Apply computer literacy skills in managing electronic medical claims.
- Demonstrate knowledge of coding and billing guidelines and requirements in the process of medical claims management.
- Analyze ethical and legal standards in practical applications within the discipline of coding and medical claims processing.
- Apply problem-solving skills to real and simulated health care scenarios.

PROGRAM DETAIL

Credit Hours: 44 credits (10 courses, including practicum)
Program Length: Approximately 1 year of full-time study
Course Load: 2–3 courses per term
Terms: 10 weeks long
Start Dates: Throughout the year
Delivery: Coursework is 100% online; final practicum blends online and onsite work

Additional Programs

Certificates
- Medical Assistant
- Medical Office Administration

Bachelor's Degrees
- Health Care Administration
- Health Education and Promotion
- Health Information Management
- Health Science
- Health and Wellness
- Nutrition

Master's Degrees
- Health Care Administration
- Health Informatics
- Health Information Management
- Health Education
- Public Health

NATIONALLY RANKED AND RESPECTED

Purdue Global is part of the respected Purdue University system. One of the most prestigious research universities in the world, Purdue University is ranked in the top 10 best public universities in the U.S. by The Wall Street Journal/Times Higher Education.5

APPROVED BY THE AHIMA PROFESSIONAL CERTIFICATE APPROVAL PROGRAM (PCAP)

This program is approved by the AHIMA Professional Certificate Approval Program (PCAP). This designation acknowledges the coding program as having been evaluated by a peer-review process against a national minimum set of standards for entry-level coding professionals. This process allows academic institutions to be acknowledged as offering an AHIMA-approved coding certificate program.
Career And Networking Opportunities

Industry Outlook

- Due in part to an aging population and an increase in insurance claims, employment of health information specialists in the U.S., a category that includes medical coders, is expected to increase 9% through 2030.6
- Employment of medical secretaries is projected to grow faster than the average in that time.7
- Demand for professionals with knowledge of health information technology will be fueled by the large aging population as well as widespread use of electronic health records (EHRs).7

Career Pathways and Outcomes8

Roles

- Medical records and health information technician
- Medical secretary

Settings

- Physicians' offices and clinics
- Hospitals
- Home health agencies and nursing homes
- Insurance and medical billing companies
- Medical group practices

Center for career advancement

Our team of Career Specialists helps connect students with job and networking opportunities and offers the following assistance:

- Career assessment/exploration
- Resume and cover letter review
- Interview preparation/mock interviews
- Portfolio development to showcase your skills
- Assistance in building an online presence
- Job search and networking support
- Virtual career fairs
- 24/7 online access to job openings and career development tools

"My students are looking for a career that they can start after a short, but valuable, education. The Medical Billing and Coding Certificate program prepares students with knowledge, technical skills, and work habits to pursue entry-level positions in the field."

Regina L. Kraus
MSA, RHIT, CPHQ
Faculty Member, School of Health Sciences9

Accredited by the Higher Learning Commission

Purdue Global is accredited by the Higher Learning Commission (HLC). The HLC (HLCCommission.org) is an institutional accreditation agency recognized by the U.S. Department of Education.

Military Friendly

We offer reduced tuition rates for servicemembers, veterans, and spouses.

Contact an Admissions Advisor at 844-PURDUE-G or visit PurdueGlobal.edu.