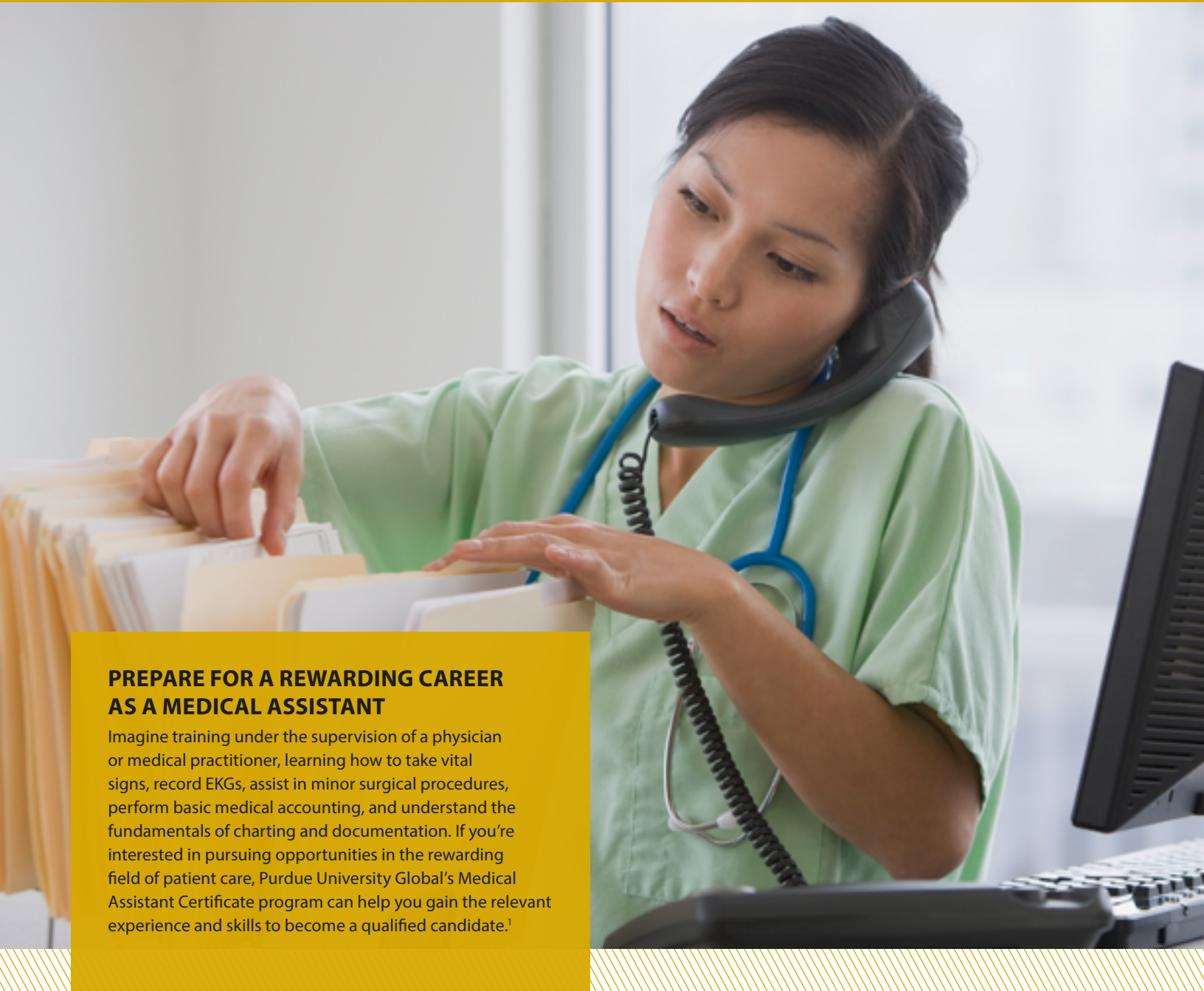


MEDICAL ASSISTANT CERTIFICATE



PREPARE FOR A REWARDING CAREER AS A MEDICAL ASSISTANT

Imagine training under the supervision of a physician or medical practitioner, learning how to take vital signs, record EKGs, assist in minor surgical procedures, perform basic medical accounting, and understand the fundamentals of charting and documentation. If you're interested in pursuing opportunities in the rewarding field of patient care, Purdue University Global's Medical Assistant Certificate program can help you gain the relevant experience and skills to become a qualified candidate.¹

WHY STUDY AT PURDUE GLOBAL'S SCHOOL OF HEALTH SCIENCES?

FLEXIBILITY FOR WORKING ADULTS

The program blends online coursework with on-ground clinical experiences. You can also visit one of our regional locations to take advantage of local, onsite support and services.

TRANSFER CREDITS

Use credits you earned at another institution to graduate sooner.²

REAL-WORLD LEARNING

Gain valuable on-the-job experience through the program's clinical component and an externship completed at a health care facility. In addition, the program offers hands-on, industry-related medical equipment training.

FACULTY EXPERTISE

Learn from experienced health care professionals currently active in the field. All of our professors possess advanced academic degrees.

PERSONALIZED SUPPORT

Work directly with faculty through online discussion boards and seminars, and enjoy no-cost individual tutoring. In addition, academic and career advisors are dedicated to helping you balance school with your career and life responsibilities.

INTRODUCTORY TRIAL PERIOD

Make sure online learning at Purdue Global is right for you. Enroll in the University and try our classes for 3 weeks before you owe any tuition. That's the Purdue Global Commitment.³

TAKE THE NEXT STEP IN YOUR EDUCATION AND CAREER

PREPARE FOR CERTIFICATIONS

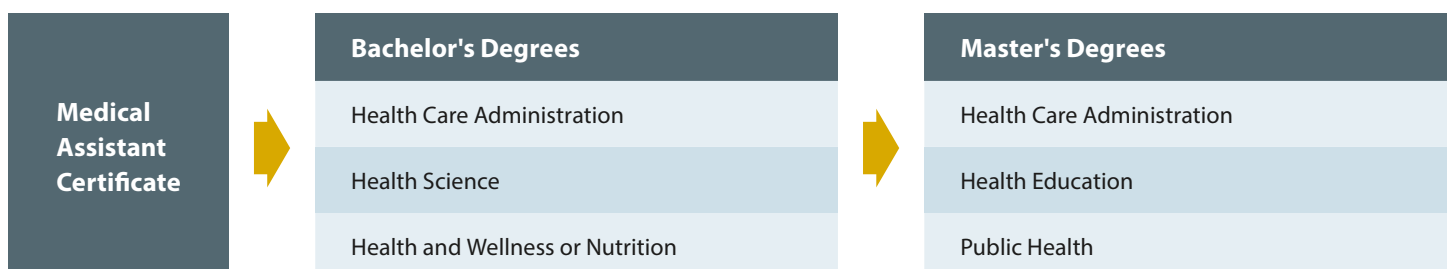
Keep building your credentials—the program prepares you for the following⁴:

Certification Exam	Given By
Registered Medical Assistant (RMA)	American Medical Technologists (AMT)
National Certified Medical Assistant (NCMA)	National Center for Competency Testing (NCCT)
Certified Clinical Medical Assistant (CCMA)	National Healthcareer Association (NHA)
Clinical Medical Assistant Certification (CMAC)	American Medical Certification Association (AMCA)

Graduates who complete the program at our Des Moines, Iowa, location may also be eligible to take the Certified Medical Assistant (CMA) examination given by the American Association of Medical Assistants (AAMA).

CREATE A PATHWAY TO YOUR BACHELOR'S OR MASTER'S DEGREE

Use qualified credits earned in fulfillment of your certificate toward the requirements of certain Purdue Global degree programs.⁵



CURRICULUM

Our comprehensive curriculum helps you develop the knowledge and skills to perform laboratory, clinical, and medical office procedures. The courses are reviewed and revised regularly by industry experts to ensure they reflect the most recent developments in the field.

COURSES INCLUDE:

- Medical Law and Bioethics
- Medical Terminology
- Pharmacology
- Diseases of the Human Body
- Medical Office Management
- Medical Coding and Insurance
- Clinical Competencies
- Human Anatomy and Physiology

PROGRAM OUTCOMES

Clinical: Demonstrate the core competencies of medical assisting clinical practice.

Administrative: Perform clerical and administrative functions required of a medical assistant.

Standards, Laws, and Ethics: Practice professional, ethical, and legal standards in health care settings.

Professionalism: Exhibit professional behavior as defined by the health care industry.

PROGRAM DETAIL

Credit Hours: 57 credits (13 courses, including externship course)

Program Length: Less than 1.5 years⁶

Course Load: 2–3 per term

Terms: 10 weeks long

Start Dates: Throughout the year

Delivery: Coursework is 100% online; clinical and externship experiences are onsite

NATIONALLY RANKED AND RESPECTED

Purdue Global is part of the respected Purdue University system. One of the most prestigious research universities in the world, Purdue University is ranked in the top 10 best public universities in the U.S. by *The Wall Street Journal/Times Higher Education*.⁷

ADDITIONAL PROGRAMS

Certificates

- Medical Billing/Coding
- Medical Office Administration

Bachelor's Degrees

- Health Care Administration
- Health Science
- Health and Wellness
- Health Information Management
- Nutrition

Master's Degrees

- Health Care Administration
- Health Education
- Health Informatics
- Health Information Management
- Public Health

"During my 7 years of teaching the medical assisting clinical courses at the University, I have discovered some commonalities among my students. They are looking for a career that they can start after a short, but valuable, education. They require a very flexible schedule as the majority of them juggle work, families, community activities, etc. They need a self-paced program as their educational histories, professional experiences, and life experiences are so varied. The Medical Assisting Certificate program offers them all of these benefits and more."

Cathlene Heideman

MSN, ANP-BC
School of Health Sciences
Adjunct Professor⁸



CAREER AND NETWORKING OPPORTUNITIES

INDUSTRY OUTLOOK⁹

- Employment of medical assistants is projected to grow 29%—much faster than average—from 2016 to 2026.
- Demand for medical assistants will be fueled by the large aging population, which will result in physicians hiring assistants to perform routine administrative and clinical duties.

CAREER PATHWAYS AND OUTCOMES¹

Day-to-Day Activities of a Medical Assistant

- Perform routine laboratory tests, such as blood work, venipuncture, urinalysis, and electrocardiograms
- Record patients' vital signs
- Change dressings and remove sutures
- Assist in patient preparation, relations, and education
- Collect and prepare laboratory specimens
- Manage patient records
- Arrange for hospital admissions and laboratory services

Settings

- Physicians' offices
- Health clinics
- Ambulatory care clinics
- Private practices

CAREER SERVICES

Our team of Career Specialists helps connect students with job and networking opportunities and offers the following assistance:

- Career assessment/exploration
- Resume and cover letter review
- Interview preparation/mock interviews
- Portfolio development to showcase your skills
- Assistance in building an online presence
- Job search and networking support
- Virtual career fairs
- 24/7 online access to job openings and career development tools

Purdue Global Is Accredited by The Higher Learning Commission

This accreditation covers all academic programs, all regional locations, and all programs provided via distance education. Contact the HLC at HLCcommission.org or call 800-621-7440.

Des Moines Program Accredited by CAAHEP

The Medical Assistant Certificate program offered at the Des Moines, Iowa, location is accredited by the Commission on Accreditation of Allied Health Education Programs (www.CAAHEP.org) upon the recommendation of the Medical Assisting Education Review Board (MAERB).

Note: The program offered online and at other Purdue Global locations is not accredited.

Military Friendly

We offer reduced tuition rates for servicemembers, veterans, and spouses.



This accolade was awarded prior to the March 2018 purchase of Kaplan University by Purdue University and subsequent creation of Purdue University Global. Purdue Global cannot guarantee future accolades.



Contact an Admissions Advisor at **844-PURDUE-G** or visit **www.PurdueGlobal.edu**.

IMPORTANT INFORMATION: PLEASE READ

For comprehensive consumer and gainful employment information, visit Info.PurdueGlobal.edu.

- 1 Purdue Global cannot guarantee employment or career advancement. Additional training or certification may be required. In addition, job titles and responsibilities may vary from organization to organization.
- 2 Purdue Global does not guarantee transferability of credit. Future transfer credit savings are subject to review and the academic policies of Purdue Global. See the University Catalog for Prior Learning Assessment policy.
- 3 No financial obligation beyond the application fee. Classes count toward a degree if satisfactorily completed. No credits are earned if the student withdraws during the introductory period (3 weeks for new qualifying undergraduate students), which begins day one of the first term. Students who choose to continue their studies at Purdue Global will need to meet specific requirements. Graduate programs not included. Additional terms may apply to international and non-U.S. citizen students. For further information, see the University Catalog.
- 4 Certification and licensing boards in Washington and South Dakota have specific educational requirements for a program to lead to certification as a medical assistant, which is a precondition for employment in those states. This program meets the educational requirements to obtain certification in Washington and South Dakota. Refer to the University Catalog for additional information. Residents of all states are responsible for understanding the requirements of optional certification exams. The University cannot guarantee students will be eligible to sit for or pass exams. In some cases, work experience, additional coursework beyond the Purdue Global program, fieldwork, and/or background checks may be necessary to be eligible to take or to successfully pass the exams.
- 5 Speak to an Advisor about admissions requirements and transfer credit opportunities and see the University Catalog for the Prior Learning Assessment policy.
- 6 Completion time based on a full-time schedule. Programs will take longer for part-time students to complete.
- 7 Source: www.timeshighereducation.com/student/best-universities/best-public-universities-united-states. Rankings apply to Purdue University West Lafayette and not to Purdue Global.
- 8 This testimonial was obtained by Kaplan University. Purdue University acquired Kaplan University in March 2018 and created Purdue University Global, which is following the same curriculum format and instructional delivery methods as developed and used by Kaplan University. The views and opinions expressed are those of the individual; experiences may vary.
- 9 Source: U.S. Department of Labor, Bureau of Labor Statistics, *Occupational Outlook Handbook*, Medical Assistants. National long-term projections may not reflect local and/or short-term economic or job conditions, and do not guarantee actual job growth.