



MEDICAL ASSISTANT CERTIFICATE

PREPARE FOR A REWARDING CAREER AS A MEDICAL ASSISTANT

Imagine training under the supervision of a physician or medical practitioner, learning how to take vital signs, record EKGs, assist in minor surgical procedures, perform basic medical accounting, and understand the fundamentals of charting and documentation. If you're interested in pursuing opportunities in the rewarding field of patient care, Purdue University Global's Medical Assistant Certificate program can help you gain the relevant experience and skills to become a qualified candidate.

Why Study at Purdue Global's School of Health Sciences?

FLEXIBILITY FOR WORKING ADULTS

The program blends online coursework with on-ground clinical experiences.

TRANSFER CREDITS

Use credits you earned at another institution to graduate sooner.¹

REAL-WORLD LEARNING

Gain valuable on-the-job experience through the program's clinical component and an externship completed at a health care facility. In addition, the program offers hands-on, industry-related medical equipment training.

FACULTY EXPERTISE

Learn from experienced health care professionals currently active in the field. Most faculty possess advanced academic degrees.

PERSONALIZED SUPPORT

Work directly with faculty through online discussion boards and seminars, and enjoy no-cost individual tutoring. In addition, academic and career advisors are dedicated to helping you balance school with your career and life responsibilities.

INTRODUCTORY TRIAL PERIOD

Make sure online learning at Purdue Global is right for you. Enroll in the University and try our classes for 3 weeks before you owe any tuition. That's the Purdue Global Commitment.²

Take the Next Step in Your Education and Career

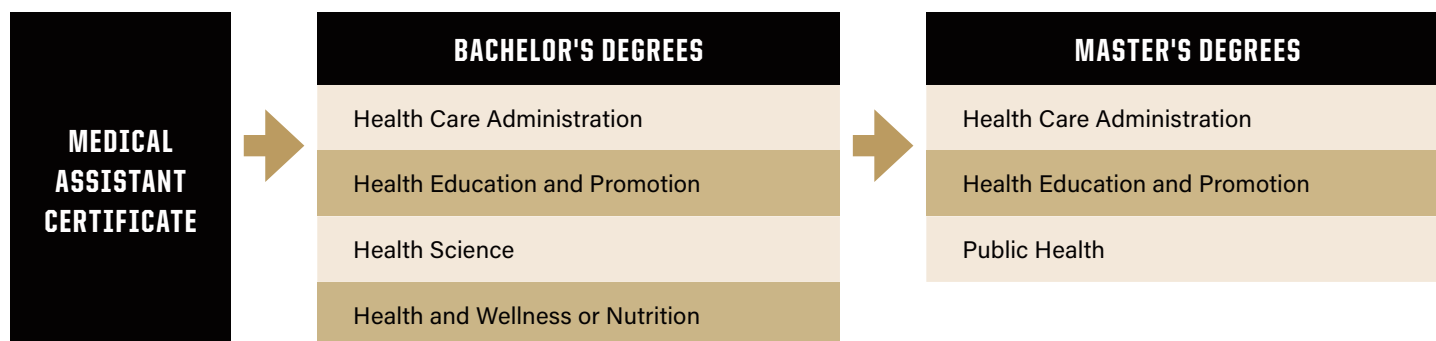
PREPARE FOR CERTIFICATIONS

Keep building your credentials. You will sit for one of the following national credentialing exams as part of your program³:

CERTIFICATION EXAM	GIVEN BY
Certified Medical Assistant (CMA)	American Association of Medical Assistants (AAMA)
Registered Medical Assistant (RMA)	American Medical Technologists (AMT)
National Certified Medical Assistant (NCMA)	National Center for Competency Testing (NCCT)
Certified Clinical Medical Assistant (CCMA)	National Healthcareer Association (NHA)
Clinical Medical Assistant Certification (CMAC)	American Medical Certification Association (AMCA)

CREATE A PATHWAY TO YOUR BACHELOR'S OR MASTER'S DEGREE

Use qualified credits earned in fulfillment of your certificate toward the requirements of certain Purdue Global degree programs.⁴



Curriculum

Our comprehensive curriculum helps you develop the skills and knowledge to perform clinical and administrative procedures. The courses are reviewed and revised regularly by industry experts to ensure they reflect the most recent developments in the field.

COURSES INCLUDE THE FOLLOWING:

- Medical Law and Bioethics
- Medical Terminology
- Pharmacology
- Cultural Competence and Communication
- Diseases of the Human Body
- Medical Office Management
- Medical Coding and Insurance
- Clinical Competencies
- Human Structure and Function

PROGRAM OUTCOMES

Clinical: Demonstrate the core competencies of medical assisting clinical practice.

Administrative: Perform clerical and administrative functions required of a medical assistant.

Standards, Laws, and Ethics:

Practice professional, ethical, and legal standards in health care settings.

Professionalism: Exhibit professional behavior as defined by the health care industry.

PROGRAM DETAIL

Credit Hours: 58 credits (14 courses, including externship course)

Program Length: Less than 1.9 years⁵

Course Load: 2-3 per term

Terms: 10 weeks long

Start Dates: Throughout the year

Delivery: Coursework is 100% online; clinical and externship experiences are onsite

NATIONALLY RANKED AND RESPECTED

Purdue Global is part of the respected Purdue University system. One of the most prestigious research universities in the world, Purdue University is ranked in the top 10 best public universities in the U.S. by *The Wall Street Journal/ Times Higher Education*.⁶

ADDITIONAL PROGRAMS

Certificates

- Medical Billing/Coding
- Medical Office Administration

Bachelor's Degrees

- Health Care Administration
- Health Education and Promotion
- Health Science
- Health and Wellness
- Health Information Management
- Nutrition

Master's Degrees

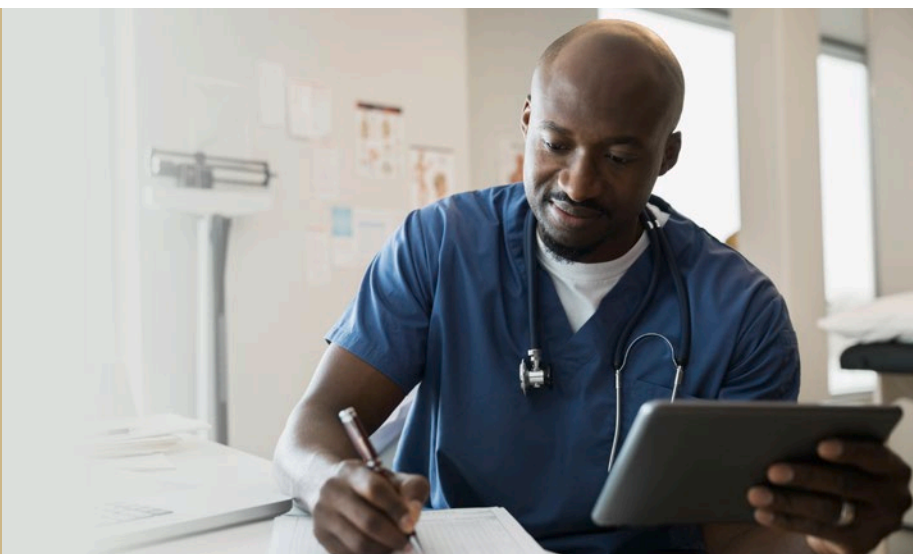
- Health Care Administration
- Health Education and Promotion
- Health Informatics
- Health Information Management
- Public Health

Doctor of Health Science

“Purdue Global has a unique approach to learning. The knowledgeable and experienced professors inspire me to continue learning beyond the classroom. Help is always available, and the seminar setup encourages interactions that make class fun and easy to love.”

Kimberly Tirado

BS in Nutrition Student⁷



Career and Networking Opportunities

INDUSTRY OUTLOOK⁸

- According to the Bureau of Labor statistics, employment of medical assistants is projected to grow 16%, much faster than the average, from 2021 to 2031.
- Demand for medical assistants will be fueled by the large aging population, which will result in physicians hiring assistants to perform routine administrative and clinical duties.

CAREER PATHWAYS AND OUTCOMES⁹

Day-to-Day Activities of a Medical Assistant

- Perform routine laboratory tests, such as blood work, venipuncture, urinalysis, and electrocardiograms
- Record patients' vital signs
- Change dressings and remove sutures
- Assist in patient preparation, relations, and education
- Collect and prepare laboratory specimens
- Manage patient records
- Arrange for hospital admissions and laboratory services

Settings

- Medical offices
- Health clinics
- Ambulatory care clinics
- Private practices



CENTER FOR CAREER ADVANCEMENT

Our team of Career Specialists helps connect students with job and networking opportunities and offers the following assistance:

- Career assessment/exploration
- Resume and cover letter review
- Interview preparation/mock interviews
- Portfolio development to showcase your skills
- Assistance in building an online presence
- Job search and networking support
- Virtual career fairs
- 24/7 online access to job openings and career development tools

Purdue Global Is Accredited by the Higher Learning Commission

The HLC (HLCCommission.org) is an institutional accreditation agency recognized by the U.S. Department of Education.



Accredited by CAAHEP

The Medical Assistant Certificate is accredited by the Commission on Accreditation of Allied Health Education Programs (www.CAAHEP.org) upon the recommendation of the Medical Assisting Education Review Board (MAERB).

Military Friendly

We offer reduced tuition rates for servicemembers, veterans, and spouses.

Contact an Admissions Advisor at **844-PURDUE-G** or visit **PurdueGlobal.edu**.

IMPORTANT INFORMATION: PLEASE READ

For comprehensive consumer information, visit Info.PurdueGlobal.edu.

- 1 Purdue Global does not guarantee transferability of credit. Future transfer credit savings are subject to review and the academic policies of Purdue Global. See the University Catalog for the Prior Learning Assessment policy.
- 2 Classes count toward a degree if satisfactorily completed. No credits are earned if the student withdraws during the introductory period (3 weeks for new qualifying undergraduate students), which begins day one of the first term. Students who choose to continue their studies at Purdue Global will need to meet specific requirements. Graduate programs not included. Additional terms may apply to international and non-U.S. citizen students. For further information, see the University Catalog.
- 3 Certification and licensing boards in Washington and South Dakota have specific educational requirements for a program to lead to certification as a medical assistant, which is a precondition for employment in those states. This program meets the educational requirements to obtain certification in Washington and South Dakota. Refer to Licensure.PurdueGlobal.edu for state-specific licensure information.
Residents of all states are responsible for understanding the requirements of optional certification exams. The University cannot guarantee students will be eligible to sit for or pass exams. In some cases, work experience, additional coursework beyond the Purdue Global program, fieldwork, and/or background checks may be necessary to be eligible to take or to successfully pass the exams.
- 4 Speak to an Advisor about admissions requirements and transfer credit opportunities and see the University Catalog for the Prior Learning Assessment policy.
- 5 Completion time based on a full-time schedule. Programs will take longer for part-time students to complete.
- 6 Source: www.timeshighereducation.com/student/best-universities/best-public-universities-united-states. Rankings apply to Purdue University West Lafayette and not to Purdue Global.
- 7 This testimonial was obtained by Kaplan University. Purdue University acquired Kaplan University in March 2018 and created Purdue University Global, which is following the same curriculum format and instructional delivery methods as developed and used by Kaplan University. The views and opinions expressed are those of the individual; experiences may vary.
- 8 Source: U.S. Department of Labor, Bureau of Labor Statistics, *Occupational Outlook Handbook*, Medical Assistants. National long-term projections may not reflect local and/or short-term economic or job conditions, and do not guarantee actual job growth.
- 9 Purdue Global does not guarantee employment placement or career advancement. Actual outcomes vary by geographic area, previous work experience and opportunities for employment.